

No. 14012/1/2022-SD.V  
Government of India  
Ministry of Agriculture & Farmers Welfare  
(Department of Agriculture & Farmers Welfare)

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### VACANCY CIRCULAR

**Subject:- Filling up the post of Chairperson of Protection of Plant Varieties & Farmers' Rights Authority (PPV&FRA).**

Ministry of Agriculture and Farmers Welfare, Government of India invites applications for the post of Chairperson, Protection of Plant Varieties and Farmers' Rights Authority (PPV&FRA), New Delhi from persons of outstanding calibre and eminence with practical experience of not less than ten years in the field of plant varietal research or plant breeding or seed industry or agricultural development.

2. The Chairperson shall be the Chief Executive of the Authority in the rank of Secretary to the Government of India. The appointment shall be made on deputation/contract basis for a period of five years or up to the age of sixty-five years, whichever is earlier. The method of appointment, duties attached to the post etc. will be as per the provisions contained in the Protection of Plant Varieties and Farmers' Rights Act, 2001 and Protection of Plant Varieties and Farmers' Rights Rules, 2003.

3. Interested candidates may send their applications along with supporting documents to Under Secretary (Seeds), Ministry of Agriculture & Farmers Welfare, Department of Agriculture and Farmers Welfare, Room No. 432, Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi 110001, in the prescribed proforma available on the website of DA&FW, [www.agricoop.nic.in](http://www.agricoop.nic.in) PPV&FRA [www.plantauthority.gov.in](http://www.plantauthority.gov.in) and Seednet portal [www.seednet.gov.in](http://www.seednet.gov.in). The last date of receipt of applications will be within 60 days from the date of advertisement in the Employment News.

PROFORMA

**APPLICATION FOR THE POST OF CHAIRPERSON, PROTECTION OF PLANT VARIETIES AND FARMERS RIGHTS AUTHORITY.**

1. Name and Address (In Block Letters)	
2. Date of Birth (in Christian era)	
3.(i) Date of entry in to Government service	
(ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/Experience possessed by the officer
<b>Essential</b>	<b>Essential</b>
<b>Qualification</b>  A person of outstanding caliber and eminence with long practical experience especially in the field of plant varietal research or agricultural development -	

<b>Experience/Desirable</b>					
Professional experience of not less than ten years in the field of plant varietal research or plant breeding or seed industry or agricultural development –					
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
7. Details of Employment, in chronological order. <b>Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.</b>					
Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/ Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for
* <b>Important:</b> Pay-band and Grade Pay granted under ACP/ MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/ MACP with present Pay Band and Grade pay where much benefits have been drawn by the Candidate, may be indicated as below.					
Office/Institution	Pay, Pay band, and Grade Pay drawn under ACP/ MACP Scheme	From	To		
8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.					

9. In case the present employment is held on deputation/short term contract basis, please state			
a) The date of initial appointment	b) Period of appointment on deputation/short term contract	c) Name of the parent office / organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organization
<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre clearance, vigilance clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a parson is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/organization</p>			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
<p><b>11. Additional details about present employment:</b></p> <p>Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Government  b) State Government  c) Autonomous Organization  d) Government Undertaking  e) Universities  f) Other</p>			

<p><b>12.</b> Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale</p>			
<p><b>13.</b> Total emoluments per month now drawn</p>			
Basic Pay in the PB	Grade Level	Pay/ Pay	Total Emoluments
<p><b>14.</b> In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.</p>			
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/ Interim relief/ Allowances (with details)	Pay/ other etc., break-up	Total Emoluments
<p><b>15.(A)</b> Additional information, if any, relevant to the post you applied for in support of your suitability for the post.          (This among other things may provide information with regard to          (i) additional academic qualifications          (ii) professional training and          (iii) work experience over and above prescribed in the vacancy circular/ Advertisement)</p> <p><b>(Note: Enclose a separate sheet, if the space is insufficient)</b></p>			

<p><b>15.(B) Achievements:</b></p> <p>The candidates are requested to indicate information with regard to;</p> <ul style="list-style-type: none"> <li>i) Research publications and reports and special projects</li> <li>ii) Awards/ Scholarships/ Official Appreciation</li> <li>iii) Affiliation with the professional bodies/ institutions/ societies and;</li> <li>iv) Patents registered in own name or achieved for the organization</li> <li>v) Any research/innovative measure involving official recognition</li> <li>vi) Any other information.</li> </ul> <p><b>(Note: Enclose a separate sheet, if the space is insufficient)</b></p>	
<p><b>16.</b> Please state whether you are applying for deputation <b>OR</b> contract basis.</p>	
<p><b>17.</b> Whether belongs to <b>SC/ST</b></p>	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

**(Signature of the Candidate)**

**Address**.....  
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**Date**.....

**Certification by the Employer / Cadre Controlling Authority**

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, He/she will be relieved immediately.

2. Also certified that;

- (i) There is no vigilance or disciplinary case pending / contemplated against Shri/Smt. \_\_\_\_\_
- (ii) His / Her integrity is certified.
- (iii) His / Her CR Dossiers in original are enclosed/ photocopies of the ACRs for the last 5 year duly attested by an officer of the rank of Under Secretary of the Government of India or above are enclosed.
- (iv) No Major/ Minor penalty has been imposed on him/her during the last 10 years OR A list of major/ minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be).

**Countersigned**

\_\_\_\_\_  
**(Employer/Cadre Controlling Authority with Seal)**